



MOTHER TOUCH ACADEMY

(FOR pre-school and other educational services)

izingane zehlathi

EDUCATIONAL PLAY GROUP

Plot 1 • William Nicol Drive, Diepsloot • NPO: 070-896

Mother Touch Academy

NPO Annual Report

1 March 2021 to 28 Feb

2022

NPO Registration Number

070-896-NPO

Prepared for the Department of Social Development of South Africa

Mother Touch Academy NPO 070-896

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Section A: Basic details about the Organisation

Organisation name

Mother Touch Academy

Non-profit Organisation Registration Number

070-896-NPO

The 12 month period this Report covers

1 March 2021 to 28 February 2022

Contact persons

Contact person 1: Kim Turnbull
Title: Chairperson
Telephone number: 082-372-3556
Cell phone number: 082-372-3556
E-mail address: kim_turnbull@absamail.co.za
info@mothertouch.co.za

Contact person 2: Nothando Ndlovu
Title: Principal
Telephone number: 078-169-6639
Fax number: N/A
Cell phone number: 078-169-6639
E-mail address: ndlovuno82@gmail.com

Organisation's physical address

Plot 1 Breezie Brae,
Cnr William Nicol Drive and Ridge Road,
Diepsloot, Gauteng
South Africa
0807

Organisation's postal address

Plot 1 Breezie Brae, Cnr William Nicol Drive & Ridge Road
Diepsloot, Gauteng
South Africa
0807

Organisation's Office Bearers

(Persons who hold responsibility within the Organisation. Members of the Governing Board or Controlling Committee).

Kim Elizabeth Turnbull
Nothando Ndlovu
Steven Themba Teise
Margaret Shaw Young Strang
Patricia Miriam Bishop
Desmond Grant Zeelie

Staff member details

Job title of staff member	Gender (Male or female)	Race (Black, White, Indian, Asian)
Nothando Ndlovu - Principal	Female	Black
Nthabiseng Jafta – Teacher	Female	Black
Gloria Mokaleng - Teacher	Female	Black
Sandeleni Mdletshe - Teacher	Female	Black
Taurai Mutasa - Teacher	Male	Black
Obert Mlinga - Cook	Male	Black
Portia Khumalo – Baby Carer	Female	Black
Enock Phoshoko - Gardener	Male	Black
Paulos Mbatha - Gardener	Male	Black

Basic skills or services of the Organisation

Mother Touch Academy provides pre-school and educational services to children in the impoverished Diepsloot community. Our goal is to provide pre-school education opportunities to 100 children in Diepsloot and beyond and to develop them mentally, physically, socially and emotionally.

Our values are :

- Community, compassion, integrity, responsibility, accountability and quality.
- We commit to an effectively managed pre-school with an emphasis on a quality education.
- Our long term dream is to effect meaningful change in the Diepsloot community and help mitigate poverty, inequality and violence in our country.

Section B: The Organisation's major achievements over the past year

Planned objectives for period March 2021 to February 2022

To provide a quality education to our children
To meet the basic needs of our children by providing 2 meals per day
To extend the lease of the property
To improve the school buildings and grounds
To secure support from the children's parents/caregivers around school events and fund raising events
To secure corporate funding
To secure grants from the Department of Social Development
To keep our website and other social media platforms updated
To communicate regularly to our donors
To maintain our database of well wishers
To plan and run fundraising events

Which objectives were achieved/partially achieved?

Refer to the table below.

How were the objectives achieved?

Refer to the table below.

Objectives	Level of achievement	How was this achieved?
To provide a quality education to our children	Achieved	We use the curriculum provided by GDE and continue to ensure our children receive a quality pre-school education.
To meet the basic needs of our children by providing meals	Achieved	We provide 2 nutritious meals to all pupils on school days.
To extend the lease of the property	Partially Achieved	We do not have a written lease, but have an agreement with our Landlord, Capital Asset Management
To improve the school grounds	Achieved	This is an on-going continuous project.
To secure support from the children's parents/caregivers around school events and fund raising events	Partially Achieved	The Parents Committee is very involved in the school.
To secure corporate funding	Achieved	We received funding from Deutsche Bank South Africa Foundation, Mary Nash Memorial Trust,

To secure grants from the Department of Social Development	Achieved	We continue to receive grants from DSD and submit all monthly, quarterly and 6 months reports to comply with requirements.
To maintain our website and our Facebook page with events	Partially achieved	Our website needs to be updated, but our Facebook page is current.
To communicate regularly to our donors	Partially achieved	We communicate largely through our Facebook page
To maintain our database of well wishers	Partially achieved	A database is still in use but we are not marketing ourselves and leveraging these contacts as we should be.
To plan and run fundraising events	Partially achieved	We only had one fundraising event during the year.

Beneficiary benefits realisation

(Give a general description of how the beneficiaries benefited from your Organisation's services)

The children that attend the Mother Touch Academy have benefited in the following ways:

- The provision of a quality pre-school education to 100 children by the end of Feb 2022

- Well-equipped classrooms

- Qualified teachers to teach them

- A high standard of education through the GDE curriculum

- A beautiful and secure school environment with a well-equipped playgrounds

- A healthy and safe learning environment

- Healthy food on school days with fresh vegetables supplied daily from our own food garden

- Participation in family events and school events

- Financial sponsorship to assist in paying for food, supplies and teachers' salaries, giving us the ability to educate the children

- Engagement with the Diepsloot community through fund raising activities

Section C: Meetings and Changes to the Constitution

Number of meetings held during the year

Type of meeting	No. of meetings held during the year	Dates
Committee meetings	4 meeting	31 May 2021; 10 November 2021; 27 January 2022; 28 February 2022
Annual General meeting	0 meetings	No AGM scheduled for the year

Date of the Annual General Meeting

No Annual general meeting was held this year.

Special General Meetings

(Give a short explanation of any special general meetings and why we needed them.)

No special general meetings were held in the period March 2021 to February 2022.

Changes to the Constitution

(Explain any changes to the Constitution during the past year and attach a copy of the resolution/s to change the Constitution and a copy of the changed Constitution)

We continue to use our constitution that was signed in November 2016. The Constitution was drawn up with the help of our pro bono legal firm Werksmans Attorneys.

During this financial year the following changes were made to the original committee:

The Chairperson:

No change

The Treasurer:

Change over in February 2022

Committee Members:

No change

Financial Report

See attached report from our Auditors - TGS South Africa Inc

Section A: The Organisation's income and basic accounting details

Accounting Officer's name:

Tanya Reed

Accounting Officer's address:

B I Financial Services (Pty) Ltd
PO Box 1
Strubens Valley
1735

The Organisation's accounting policies:

Accounting records are updated on a weekly basis and reports are sent out on a monthly basis.

Copies of all accounting records are securely stored on Google Drive. Sage Pastel Accounting is used for financial records.

Approval of financials by the Office Bearers

Have the attached Accounting Officers report and the annual statement been approved by your Organisation's Office Bearers?

Yes – financials have been approved by all Office Bearers.

Admin costs

What % of total annual expenditure was spent on administration costs? i.e. salaries, rental, travel, water/lights, maintenance, insurances, stationery etc.

85% of our total annual expenditure was spent on salaries and administration costs.

Sources of Income

Indicate your sources of income under the headings below with a tick:

Kinds of funds	Tick
Donations	√
School Fees/Membership Fees	√
Sales of products/services	-
Gifts in kind (other than money)	√
General income (i.e. fundraising events)	√
Interest on investment	√

Corporate funding and donors

What % of our annual income came from submitting project or grant proposals to corporates, foundations/trusts or foreign donors?

50% of the total annual income was from donors

Fundraising resources

Who did we use to raise income during the past year?

Our fundraising was done by....	Tick
Full-time staff members	√
Part-time staff members	
Volunteers	√
Outside person/company for a fee or commission	
Other – School Governing Body	√